

ELECTRIC POWER CORPORATION



HR-RSA 403(j)Ver.02

RESPONSE TO SELECTION CRITERIA FOR THE POSITION OF

[Principal Internal Auditor]

(to be completed by the Applicant and attach to the application form/letter)

| Selection Criteria | State how you meet each selection criterion | |
|--------------------------------|---|--|
| 1. Skills and Abilities | 1. <i>Demonstrated ability and skills in the preparation of the Division's Annual Audit Plan, and provides audit advice for the Plan.</i> | |
| | 2. <i>Demonstrated skills and abilities to provide sound audit advice to Finance and other EPC divisions on internal control measures and procedures to follow for smooth execution of the operation especially in the financial management discipline.</i> | |
| | 3. <i>Demonstrated abilities to prepare division's progressive reports to Manager on monthly basis or when required.</i> | |
| | 4. <i>Demonstrated skills and abilities to carry out investigations where the Audit team is needed and make appropriate recommendations for decision making.</i> | |
| | 5. <i>Demonstrated ability to understand accounting processes and procedures, internal controls, accounting computerized systems</i> | |
| | 6. <i>Demonstrated knowledge on risk management processes, risk management strategy and its implementation.</i> | |
| | 7. <i>Has the ability to provide supervisory and leadership skills to the team, and has good time management and good organizational skills.</i> | |
| | 8. <i>Very good understanding of</i> | |

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| | <i>government audit process and legislations, and EPC approved policies.</i> | |
| 2. Personal Attributes | <i>i. Displays Transparency and Accountability for actions.</i> | |
| | <i>ii. Possesses very strong Passion, and determination for Audit work, and pays meticulous attention to details, and upholds work ethics at all time.</i> | |
| | <i>iii. Displays independency in decisions, and reflecting excellent audit judgment and values.</i> | |
| | <i>iv. Excellent problem-solving skills and clear logical thinking.</i> | |
| | <i>v. Excellent interpersonal and communication skills, including good presentation and report writing skills.</i> | |
| 3. Experience and Past Work Performance | <i>The candidate in the position must have a minimum of three years of working experience in Auditing or Accounting with good performance records. Must possess three years of experience in utility/commercial based operating environment.</i> | |
| 4. Qualifications | <i>The candidate in this position holds a Bachelor Degree in Accounting, Auditing, Financial Management or relevant discipline from a recognised University.</i> | |

Declaration and Authorization

I hereby declare that the information I have provided in this application is correct and complete. I acknowledge that I will be required to undergo a character check process involving EPC making integrity and background checks and inquiries about myself from current and previous employers, police, courts, educational institutions, community members and other similar agencies as deem necessary. I hereby consent and authorize the EPC to make such enquiries and checks including the release and disclosure of all information about myself by any person or body to the EPC, for the purpose of confirming the information provided in my application and in determining my merit for appointment to the above mentioned position.

Signed:

Print Full Name:

Date:/...../.....